



Pointe Royale POA & COA
Architectural Control Committee (ACC)
Project Request Application, Permit and
Certificate of Final Project Approval

Property Owners Name: _____ **Date:** _____

Lot/Block or Unit/Parcel: _____ **Property Address:** _____

Phone: _____ **E-Mail:** _____

General Project Description: _____

Required Exhibits:

Supporting documentation listed below or any other documentation requested by the ACC must be submitted with this application. Examples of documentation are brochures, color swatches, material samples, pictures...

1. Paint, Stain Exterior Finish Color – A sample of colors to be used on exterior surface must be provided. Examples are paint colors, window trims colors, storm door colors
2. Finish Materials – A description and/or sample of all finish materials to be used for the exterior surface of proposed improvement must be provided. Examples are exterior siding type, roofing material (at least 40 year composition shingles), doors and windows, deck modifications
3. Site Plan & Architectural Drawings– A site plan, drawn to scale, showing location and dimensions of the proposed improvements, including orientation with respect to the property lines. Detailed architectural drawings or plans must be provided for any structural additions to the home or condo and major landscapes improvements which would change the original topography. Examples are major landscape improvements, home additions, retaining walls. . . .
4. Photographs & Other Exhibits - The inclusion of photographs is appropriate for decorative objects and similar cosmetic additions. Other exhibits may be required in order to permit adequate evaluation of the proposed change. Examples are placement of objects on condo decks or common property

Certification:

I certify that I understand and agree to the following:

1. The ACC has 45 days from the date of the receipt to review this form.
2. I agree not to begin the proposed projects until an approved permit has been issued.
3. I agree to comply with all City of Branson building codes and obtain the necessary permit if applicable.

4. No approval of plans and specifications and no publication or designation of the architectural standards by the ACC or by the Board of Directors shall ever be construed as representing or implying that such plans, specification or standards will result in a properly designed structure or satisfy any legal requirements.
5. The authority to perform this planned improvement will automatically expire if the work is not commenced within 180 days following approval and completed in accordance with Exhibit 1, Paragraph 15 of the POA's Declaration of Restrictive Covenants, unless another time frame is specifically authorized in writing by the ACC.
6. Work will not begin before 7am and will end prior to 6pm daily.

Property Owner Signature _____ Date _____

(PLEASE DO NOT WRITE BELOW THIS LINE)

PERMIT APPROVAL _____ **DATE APPROVED** _____

ACC Member #1

Approved _____ Conditional Approval _____ Disapproved _____

Explanation of Conditional Approval/Disapproval _____

Signature: _____ Date: _____

ACC Member #2

Approved _____ Conditional Approval _____ Disapproved _____

Explanation of Conditional Approval/Disapproval _____

Signature: _____ Date: _____